

ENG1101: How do I write an entry?
A Detailed Guide for Reflective Annotated Bibliographies!

The entries are composed of **four** parts: citation, summary, reflection, and quotation. Each entry needs to be at least 300 words, which means you'll have 900+ words total. To earn all points for this project, you **must** follow these directions with care. This is NOT something to rush through at the last minute!

Part 1: Citation

The first part of your entry will be the MLA (9th edition) style bibliographic citation for your source. The citation gives the publication information, author, date, title, and so forth. **See City Tech Library's "[Citation and Formatting Guide](#)" for detailed assistance.** Here is one *example* of a citation (an article found on a website):

Lundman, Susan. "How to Make Vegetarian Chili." *eHow*, www.ehow.com/how_10727_make-vegetarian-chili.html.

Remember, each entry will be a bit different, because the **type** of source (article in a journal, article in a newspaper, documentary, etc.) affects the way the entry is written!

Part 2: Summary

For the second part of your entry (right beneath the citation), you will write a summary. This will be useful for remembering what you read. The summary should convey what the author states in the article and not your opinions. Write what you think the main point is, but also what you think the most *important* points are (these aren't always the same.) This is also a good time to make note of what data, facts, and evidence the author uses to support their claims, and *how* they use this evidence to arrive at their conclusions. This will be approximately a paragraph long.

Part 3: Reflection

In the third part of your entry, you will write a reflection. This part is perhaps the most important part, so don't skimp here! This is where you respond to the text you've read. The reflection should have the following questions answered:

- Do you agree or disagree with the text? Why or why not? Be specific!
- Quote the text.
- What questions do you have about what the text is saying? What don't you understand?
- What other information do you need to look up to better understand this article?
- If you could say something to this author, what would you say?
- What does this document tell you about your research question?

Also consider rhetorical factors here like the genre, writing style, purpose, and author's credentials:

- How do you feel about the author's writing style?
- What is the author's intended audience and purpose (reason for writing)?
- Is the genre effective? Does the choice of genre make sense for what the author wants to accomplish?
- How do you know this is a credible author and document?

Part 3 will be approximately 1-2 paragraphs.

Part 4: Quotation(s)

Quotations: Make a note of at least one direct quote from each source that you feel really exemplifies the document's claims or interpretations or that you feel is important or useful in some way. Be sure to put the quotation in quotation marks and note the page number (if there is one provided).