ENG1121
Final Portfolio Assignment

There is no final exam for this class; however, you must turn in a Final Portfolio that showcases the work you've produced this semester. This sheet will detail what is **expected**, the **order**, **how** to **save** and **submit** the Final Portfolio, and how it will be **evaluated**.

Please read this document carefully and long before the Final Portfolio's due date: May 20, 2020!

What is Expected in the Final Portfolio

Final Reflection

You've already received a longer document detailing what is expected (in the "Files" section of OpenLab), so this is the shortened version of this assignment. You are to write a Final Reflection of **at least 1,000** words that covers the following questions:

- What have you learned about yourself as a reader, writer, and scholar this semester?
- How will you be able to use what you have learned this semester and transfer that knowledge to other writing situations—either in college or in your community?

Major Writing Assignments

You've created three major writing assignments for Units 1, 2, and 3 and an informal essay for U3. Total word count for all assignments needs to be **at least 5,000 words**:

U1: Discourse Community
U2: General & Focused Analyses of a Genre
U3: Website based on U1 or U2 & Process Essay

All major assignments must be submitted, but you only have to revise *two* of the major writing assignments.

Although I suggest you revise Units 1 and 2, since you've had more time to reflect on and revise those assignments, which **two** you'll revise is up to you. **Please note on p. 3 that not all Units are worth the same points, so take that into consideration when you decide which Units to revise**.
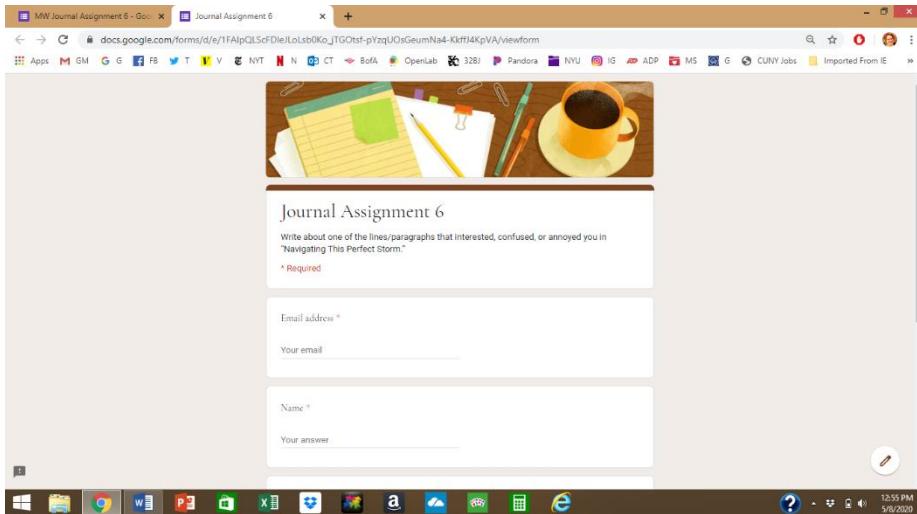
You must make a **significant revision[1]** of the two, and **provide a paragraph** for each Writing Assignment explaining **exactly** what you did in the revision. For example, let's say you revised U1 and U2. You need to write a paragraph for U1 explaining **what** you decided to change (either from comments from me, a peer, or from a decision you made on your own) and **how** you changed it. **Repeat** for U2. Create a document for these two paragraphs, and be sure to identify which assignments they refer to.

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[1] What's a significant revision? A significant revision is more than just correcting typos. A significant revision is when you've considered the present text and made changes to clarify, further document, and/or dig deeper into the topic.

Journals

Throughout the semester, I've assigned Journals and Writing Reflections. If you need something to jog your memory, here's a screen shot of one of the assignments:

These should be found on the email address you were required to submit with the entry.

Go through the Journals and Writing Reflections and select **two** that show your **evolution as a writer or reader.**

You don't have to revise these entries, but if you want to revise a little for clarity, go ahead!

Save the Journals/Reflections in **one document**. Combined, these should be **at least 500 words**.

The Order & How to Save

When you save and submit your Final Portfolio, you must follow the instructions exactly.

Each file must be a **separate file**, and save as a **PDF**. When naming the files, **title them as follows**:

1_Student Name, Final Reflection

2_Student Name, Revision Paragraphs for UX and UX

3_Student Name, U1 Writing Assignment

4_Student Name, U2 Writing Assignment

5_Student Name, U3 Writing Assignment

6_Student Name, U3 Process Essay

7_Student Name, Selected Journals

NOTE: Except for the U3 Writing Assignment (which will be your "website"), be sure to have the following information on the **first page** of all writing assignments:

Student Name

Date

ENG1121

Word Count: XXX

<div align="center">Title</div>

Page numbering: Last name and page number in upper right corner on all pages except the first page.

All work should be double-spaced, in 12-point, Times New Roman font, with 1" margins.

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How to Submit

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1. Attach all files in ONE EMAIL. NO MULTIPLE EMAILS!
2. In the subject line, write "Student Name, Final Portfolio."
3. Send it to: monwedeng1121@gmail.com. DON'T SEND IT TO MY CITY TECH ACCOUNT!
4. The Final Portfolio must be emailed by **11:59 PM (just before midnight) on May 20**!

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Evaluation of the Final Portfolio

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There are **400 points possible** for the Final Portfolio. If assignments are missing, those points will be deducted from the overall score. **If the Portfolio is not submitted by the due date, 400 points will be deducted from your final grade. (This is worth 30% of your final grade.)**

Final Reflection	100 points possible
Revision Paragraphs for UX and UX	50 points possible
U1 Writing Assignment	75 points possible
U2 Writing Assignment	75 points possible
U3 Writing Assignment	25 points possible
U3 Process Essay	25 points possible
Two Journals	50 points possible

For each assignment, I will be evaluating on…
- **clear** communication of ideas (each assignment is easily understood)
- following the **constraints** of each writing assignment (organization, sufficient word count)
- **appearance** of documents (all assignments proofread, documents formatted correctly, MLA in-text citations and Works Cited pages used when necessary)