

NEW YORK CITY COLLEGE OF TECHNOLOGY

300 Jay Street, Room V205 Brooklyn, N.Y. 11201

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Prof. Charles Scott and Prof. Norma Lee Chartoff

ENTERTAINMENT TECHNOLOGY -- INTERNSHIP PLACEMENT

Semester: Spring 2017 Date: 1/23/17

Name of Student Matthew Durnin

Course/Section#: _____

Intern Organization: Bay Ridge Prep - Music & Theatre Department

Address: 7420 4th Avenue Brooklyn

State: NY Zip: 11209

Title of Internship assistant to technical director

Supervisor Dr. Aawa Patterson Title: music director / music / theatre teacher

Email: apatterson@bayridgeprep.org

Telephone: (717) 448-1723

To Supervisor and Student: Fieldwork is an essential part of the requirements of the internship for the Entertainment Technology Department. The internship supervisor is responsible for evaluating the performance of students in the internship. The evaluation should be a joint process and filled out after a conference between the internship supervisor and the student. The evaluation should be returned to the New York City College of Technology- Entertainment Technology Department no later than the third week of December or May, so that the student can be assigned a final grade and receive appropriate credit for the Internship. - Thank you for your cooperation.

1. Internship Assignment: Describe the intern's assignment. Include the function of the job area to which the intern was assigned and the specific service provided by the intern.

- assist with all aspects of stagecraft, construction, and set preparation.
- also assist with any additional rehearsal preparations as necessary

[Signature] Intern Supervisor's Signature Date 1/23/17

[Signature] Student Intern's Signature Date 1/23/17

Interns are requested to sign indicating that they understand the requirements.



**NEW YORK CITY COLLEGE OF TECHNOLOGY
STUDENT INTERNSHIP AGREEMENT**

This is a release. Please read carefully.

STUDENTS MUST SUBMIT THIS COMPLETED FORM TO THEIR ACADEMIC ADVISOR/INTERNSHIP COORDINATOR WHEN REGISTERING FOR AN INTERNSHIP.

I, Matthew Jon Durnin, ID# 15050537 am a student at New York City College of Technology (NYCCT or the College) and plan to undertake an internship during the Spring semester of 2017 at the following entity:

7420 4ave Brooklyn, NY 11209
Internship Provider and Address

Miguel Valderrama
Name of NYCCT Academic Advisor/Internship Coordinator

NYCCT itself does not control the way in which the internship work experience and the internship site is structured or operates. Whether for academic credit or purely for the work experience, the College affirms that this internship, to the best of its judgment, is an appropriate curricular option but makes no other assurances, expressed or implied, about any travel and living arrangements the student has made.

NYCCT does not knowingly approve internship opportunities which pose undue risks to their participants. However, any internship or travel carries with it potential hazards which are beyond the control of the College and its agents or employees.

INSURANCE COVERAGE

- I understand that I am responsible for sufficient health, accident, disability and hospitalization insurance to cover me during my internship; I further understand that I am responsible for the costs of such insurance and for the expenses not covered by this insurance, and I recognize that NYCCT does not have an obligation to provide me with such insurance.
- I will release, defend and indemnify NYCCT from any liability for injury to myself or damage to or loss of my possessions.
- College has no liability for personal injury or property damage which may result from that use. I agree to rely solely on my personal vehicle insurance coverage and on any insurance coverage provided by my internship agency.
- I understand that although some internships may be paid, others are voluntary in nature and there may be no compensation for services performed. It is my decision as to whether I participate in an unpaid internship. I acknowledge that this internship, whether for college credit or not, involves real-life situations and provides educational experiences not obtainable in a classroom setting. I understand that I will not be entitled to unemployment compensation benefits upon completion of my internship. Further, I understand that NYCCT assumes no liability for personal injury which I may suffer in the course of my internship and that I am not covered under NYCCT's workers' compensation insurance policy.

PERSONAL CONDUCT


I understand that the responsibilities and circumstances of an off-campus internship may require a standard of professional decorum. Therefore, I indicate my willingness to understand and conform to the professional standards of the internship site. I further understand that it is important to the success of the present internship and the continuance of future internships that interns observe standards of conduct that would not compromise NYCCT in the eyes of individuals and organizations with which it has dealings. I agree that should the College Internship Coordinator or my Program Advisor decide that I must be terminated from my internship because of conduct that might bring the program into disrepute or the internship into jeopardy that the decision will be final and may result in the loss of academic credit if applicable.

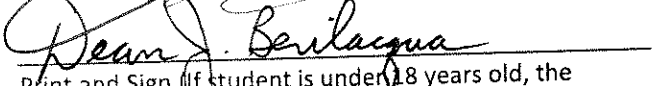
GENERAL RELEASE

I understand NYCCT reserves the right to make cancellations, changes or substitutions in cases of emergency or changed conditions or in the general interest of the internship program. I understand that the NYCCT Internship Coordinator and my Program Advisor may take any actions he/she considers to be warranted under the circumstances to protect my health and safety and/or to guard the integrity of the Internship Program, including termination of the internship experience.

It is further expressly agreed that the internship site and its use of any and all facilities shall be undertaken by me at my sole risk and that NYCCT or The City University of New York shall not be liable for any and all claims, demands, injuries, damages, actions, or causes of actions, whatsoever to me or to my property arising out of or connected with the internship and with the use of any and all services, or facilities associated with the internship, whether or not sponsored by NYCCT.

I release, discharge, defend, indemnify, and covenant not to sue NYCCT, CUNY, employees or agents as to any and all liability that may arise out of injury or harm to me, death, or property damage, resulting from my participation in this internship.

STUDENT SIGNATURE:  Date: 4/4/17

WITNESS:  Date: 4/4/17

Print and Sign (If student is under 18 years old, the Witness may not be the guardian or parent below)

If Student is under 18 years of age, his/her parent/guardian shall sign below:

GUARDIAN NAME and SIGNATURE: _____
Date: _____

Return form to Academic Advisor/Internship Coordinator BEFORE beginning internship