

# Math Department Meeting Minutes

February 1, 2018

**Present:** H. Africk, N. Benakli, M. Bessonov, J. Ellner, L. Ghezzi, U. Ghosh-Dastidar, J. Greenstein, E. Halleck, E. Hill, B. Isaacson (substitute chair), T. Johnstone, D. Kahrobaei, B. Kan, N. Katz, N. Kennedy, A. Masuda, J. Natov, G. Niezgod, K. A. Parker, K. Poirier, A. Rozenblyum, S. Singh, A. Taraporevala, J. Thiel, S. Verras, H. Yuce. M. Bonanome, A. Douglas, S. El Hitti, E. Rojas, H. Schoutens.

**Guests:** S. Umana, Gilen Chan.

**Absent/Excused:** C. Calinescu, H. Carley, S. Han (chair), C. Koca, B. Kostadinov, J. Reitz, Z. Chen, W. Colucci, D. Desantis, A. Kramer, N. Li, J. Liou-Mark, T. Tradler, L. Zhou.

1. The meeting was called to order at 1:05pm.
2. Professor Isaacson announced the following important dates:
  - Spring 2018 department meetings: February 1, March 1, April 12, May 3.
  - The last day for students to switch classes is tomorrow Friday, February 2.
  - Multiple Position Forms are due February 5.
3. Gilen Chan, Special Counsel, New York City College of Technology gave a presentation on *Legal & Compliance Overview*. Topics included contracts, data and privacy, security, hiring, JCOPE Financial Disclosure Statement and ethics training, legal and compliance webpage.
4. **Amendment to the minutes from December 7, 2017:** Change the math department meeting date from April 5 to April 12.  
**Motion:** Approve the minutes from December 7, 2017 as amended.  
**Action:** Carried unanimously.
5. Professor Ellner announced that the Remediation Committee will meet next Tuesday 12-2pm in N720.
6. Professor Bonanome invited department members to an event which launches a partnership program with UNESCO and takes place Friday, February 16, 11:30 am-12:30 pm in the Atrium Amphitheater.

7. Professor Poirier announced that tutoring for MAT1175, 1275, 1275EN, and 1190EN will begin next week in the Atrium Learning Center.
8. Professor Ghezzi announced that Professor Koca will give the seminar on Thursday, February 15, 1-2pm; the room will be announced later.
9. Professor Douglas asked department members to fill out new cards for PSC CUNY.

Respectfully submitted,

Kate Poirier