

# Math Department Meeting

## Minutes

April 12, 2018

**Present:** H. Africk, N. Benakli, Z. Chen, A. Douglas, J. Ellner, L. Ghezzi, U. Ghosh-Dastidar, J. Greenstein, S. Han (chair), E. Hill, B. Isaacson, T. Johnstone, B. Kan, N. Katz, B. Kostadinov, N. Li, J. Liou-Mark, A. Masuda, J. Natov, G. Niezgodna, K. A. Parker, K. Poirier, E. Rojas, A. Rozenblyum, H. Schoutens, S. Singh, A. Taraporevala, J. Thiel, S. Verras, H. Yuce.

**Absent/Excused:** M. Bessonov, M. Bonanome, C. Calinescu, H. Carley, W. Colucci, D. Desantis, S. El Hitti, E. Halleck, D. Kahrobaei, N. Kennedy, C. Koca, A. Kramer, J. Reitz, T. Tradler, L. Zhou.

**Guests:** S. Umana.

1. The meeting was called to order at 1:00pm.
2. **Amendment to the minutes from March 1, 2018:** Change “Assessment” to “Placement Committee”.  
**Motion:** Approve the minutes from February 1, 2018 as amended.  
**Action:** Carried unanimously.
3. Chairperson’s report:
  - Reminder: Next department meetings:
    - May 3, 2018
    - May 10, 2018 - election of the department appointments committee
  - Reminder: Schedule an annual evaluation conference meeting.
  - Reminder: Faculty scholarship report is due on Monday April 30.
  - Annual evaluation conferences start April 26 - submit your PARSE at least one week in advance of your conference appointment.
  - Upcoming elections:
    - Department chair - at OFSR on May 2 and 3.
    - Department Appointments Committee - May 10.
  - Faculty are encouraged to attend:
    - Honors Convocation - Wednesday, May 30, 2018.
    - Commencement - Monday, June 4, 2018.
  - Summer advisement: Every Wednesday in July and August (except July 4) from 10:00-3:00pm, compensated at 60% adjunct rate.
  - LAS new student orientation - August 22.
  - Professor Han reported on the following:
    - A teaching load reduction will take effect next academic year. From current levels, there will be a 1, 2, 3 credit reduction in 2018-19, 2019-20, 2020-21 and beyond, respectively. Higher expectations are placed on faculty to show activity and product in research and service.
    - There is currently no math representative on the College Council Curriculum Committee. Faculty are encouraged to run for the nine open positions on College Council in the Fall.

- City Tech received a positive Middle States report. Improving student retention and success is identified as an area needing improvement.

Dates:

- April 12 - Midterm grades are due
- April 18 - Last day to withdraw with a “W” grade
- April 19 – May 16 - Registration and advisement
- May 17 - Snow day makeup class: Thursday May 17 follows the Wednesday schedule
- May 18 – May 24 - Final exam period
- May 29 - Final grades are due
- May 30 - Faculty scholarship report is due
- June 4 - Final updated PARSE forms and supporting documentation must be submitted to OFSR

#### 4. Committee reports:

- Curriculum Committee:

Professor Poirier reported on prerequisite changes to the following courses:

- MAT 2440 Discrete Structures and Algorithms I  
From: MAT 1375 and (CST 1201 or CST 2403)  
To: MAT 1375 or higher and one of the following: CST 1201 or CST 2403 or MAT 1630 or higher
- MAT 2630 Applied Math Tech - Numerical Methods  
From: MAT 1575, MAT 2580 and one of the following: CST 1101 or higher or MAT 1475H or MAT 1476L  
To: MAT 1575, MAT 2580 and one of the following: CST 1101 or higher or MAT 1475H or MAT 1476L or MAT 1630 or higher
- MAT 3770 - Math Modeling I - Optimization  
From: MAT 2580, MAT 2675, CST 1101  
To: MAT 2580, MAT 2675, and one of the following: CST 1101 or higher, or MAT 1630 or higher

**Motion:** Accept the above prerequisite changes to MAT 2440.

**Action:** Carried unanimously.

**Motion:** Accept the above prerequisite changes to MAT 2630.

**Action:** Carried unanimously.

**Motion:** Accept the above prerequisite changes to MAT 3770.

**Action:** Carried unanimously.

- Math Education Committee:

Professor Han reported that NYS requirements are expected to increase: student teaching days from 40 to 70 days, and observation hours from 100 to 200 clock hours. One of the proposed changes of the curriculum is to increase the number of student teaching credits from 10 to 12. Another proposed change is to provide dual certification in math and computer science. The proposed curriculum changes will be voted on in the next curriculum committee meeting and the next department meeting. The proposal for major curriculum changes will be submitted to the College Council by September 2018, for implementation in Fall 2019.

5. Professor Ghezzi announced that Kate Poirier will be presenting at the 12th Annual City Tech Research Conference on May 1, 2018.
6. Professor Yuce gave a presentation on Project Wayfinding, to assist in accurate, uniform advisement. Students will have personalized academic career plans. Special thanks was given to Professor Chosid for his contribution to Project Wayfinding.
7. The meeting was adjourned at 2:02pm.

Respectfully submitted,

Brad Isaacson