

STUDENT-READY COLLEGE: A STUDENT SUCCESS PARTNERSHIP

Student Success Partnership at City Tech is a creative, intentional process in which members of the college community develop and improve student success and experience. Working across the college leads to greater opportunities to share our vision and engage our students with what they need to plan their path to graduation and beyond.

PLAN Week 2020
October 26, 27, 28, 29

ACADEMIC DEPARTMENT PLAN FORM

How will your department participate in PLAN Week?

Department: Construction Management and Civil Engineering Technology

Submitted by: Ivan L. Guzman

Please complete the PLAN Week table below, save it as a PDF, and upload the PDF your department's PLAN Week Activities to the file section of the [Student-Ready College Committee OpenLab](#) site.

Upload the PDF with the name: "PLAN[deptF2020]"

- PLANS are due by Friday, October 16 at 5:00pm.
- Questions may be directed to Lauri Aguirre at Laguirre@citytech.cuny.edu

PLAN Week materials will be shared on or before October 13 for all departments and college office use. These will include: 6 Steps to Prepare for Academic Advisement, PLAN week schedules flier with registration info, and PLAN week workshops flier.

Thank you!!

PLAN WEEK 2020: October 26-29

Department	Person(s) Responsible Identify the faculty member(s) involved with PLAN week activities	Email address for responsible faculty member(s)	Activity(s) List the activities your department will schedule in preparation for and during PLAN Week.	Date/time of activities
CMCE	All fulltime faculty	MVillatoro@citytech.cuny.edu	Email Announcement: Drop in advisement during full time faculty office hours	Oct. 26
CMCE	M. Villatoro	MVillatoro@citytech.cuny.edu	Email Announcement: Online advisement request form	Oct. 26
CMCE	M. Villatoro	MVillatoro@citytech.cuny.edu	Zoom links to professor advisement hours and advisement form will be posted on website for direct access	Oct. 26
CMCE	All fulltime faculty	MVillatoro@citytech.cuny.edu	Advisement in spanish and other languages within the skillset of the fulltime faculty will be offered	Oct. 26
CMCE	I. Guzman	iguzman@citytech.cuny.edu	Remind students of Open Lab resources including job postings, peer advisement, tutoring, and student club information in department website	Oct. 27



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