

## STUDENT-READY COLLEGE: A STUDENT SUCCESS PARTNERSHIP

*Student Success Partnership at City Tech is a creative, intentional process in which members of the college community develop and improve student success and experience. Working across the college leads to greater opportunities to share our vision and engage our students with what they need to plan their path to graduation and beyond.*

PLAN Week 2020  
October 26, 27, 28, 29

### ACADEMIC DEPARTMENT PLAN FORM

## How will your department participate in PLAN Week?

Department: Business \_\_\_\_\_

Submitted by: Rachel Raskin \_\_\_\_\_

Please complete the PLAN Week table below, save it as a PDF, and upload the PDF your department's PLAN Week Activities to the file section of the [Student-Ready College Committee OpenLab](#) site.

Upload the PDF with the name: "PLAN[deptF2020]"

- PLANS are due by Friday, October 16 at 5:00pm.
- Questions may be directed to Lauri Aguirre at [Laguirre@citytech.cuny.edu](mailto:Laguirre@citytech.cuny.edu)

PLAN Week materials will be shared on or before October 13 for all departments and college office use. These will include: 6 Steps to Prepare for Academic Advisement, PLAN week schedules flier with registration info, and PLAN week workshops flier.

Thank you!!

### PLAN WEEK 2020: October 26-29

Department	Person(s) Responsible Identify the faculty member(s) involved with PLAN week activities	Email address for responsible faculty member(s)	Activity(s) List the activities your department will schedule in preparation for and during PLAN Week.	Date/time of activities
BUS	Lucas Bernard	<a href="mailto:lbernard@citytech.cuny.edu">lbernard@citytech.cuny.edu</a>	Identify student cohorts (1 <sup>st</sup> semester, 2 <sup>nd</sup> semester, graduating, etc.)	Oct 16
BUS	Lucas Bernard	<a href="mailto:lbernard@citytech.cuny.edu">lbernard@citytech.cuny.edu</a>	Use Navigate to email students the degree maps, how to connect to virtual advisor, connect students to advisement webpage resources	Oct 16-19
BUS	Lucas Bernard	<a href="mailto:lbernard@citytech.cuny.edu">lbernard@citytech.cuny.edu</a>	Remind student cohorts via Navigate of PLAN activities	Oct 23 - 29
BUS	Rachel Raskin Stanley Carroll	<a href="mailto:rraskin@citytech.cuny.edu">rraskin@citytech.cuny.edu</a> <a href="mailto:scarroll@citytech.cuny.edu">scarroll@citytech.cuny.edu</a>	Hold departmental advisement meetings with Accounting students	Oct 26, 27, 28, 29
BUS	Denise Sutton John Dixon	<a href="mailto:dsutton@citytech.cuny.edu">dsutton@citytech.cuny.edu</a> <a href="mailto:jdixon@citytech.cuny.edu">jdixon@citytech.cuny.edu</a>	Hold departmental advisement meetings with Marketing, Management & Sales students	Oct 26, 27, 28, 29
BUS	Alyssa Adomaitis Nazanin Munroe	<a href="mailto:aadomaitis@citytech.cuny.edu">aadomaitis@citytech.cuny.edu</a> <a href="mailto:nmunroe@citytech.cuny.edu">nmunroe@citytech.cuny.edu</a>	Hold departmental advisement meetings with Business and Technology of Fashion students	Oct 26, 27, 28, 29



# NEW YORK CITY COLLEGE OF TECHNOLOGY

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**October 26, 27, 28, 29**



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