Ms. Glenna Wright  
Human Resources Manager  
Fake Medical Place   
2000 Line Drive  
New York, NY 10030

Dear Ms. Wright:

Thank you so much for your time and the privilege of having an interview with you yesterday. I am really looking forward to your decision on the Registered Nurse position concerning in your facility.

As I mentioned during the interview, I am currently employed at Lutheran Medical Center as a telemetry medical surgical float nurse. I work on several different units such as the Emergency department, rehabilitation, stroke units within the hospital, so I am diverse in all aspects of specialties. In addition I have several years in the field of psychiatric nursing prior to becoming a Medical Surgical Nurse.

I have had the opportunity to work in several large facilities, such as hospitals, nursing home, clinics, schools, day cares, and professional establishments. During my employment experience I have instilled wonderful qualities that I will continue to carry throughout my nursing career. I am compassionate and dedicated to the care of my patients. Also, I am organized, articulate, and reliable with outstanding work ethics. I have the ability to work alone or as a team member.

I believe that the skills that I have acquired from my previous positions, experience and education has helped me to grow as an individual. This aids me in providing better care and service to consumers of healthcare. Therefore, I would be very useful and pertinent to your facility. Thank you again for the opportunity to be considered for your facility. I can be reached at 718-421-2861 for additional information

Sincerely,

Keah C. Mclean-garraway RN

Enclosures